

Goldenrod Community Garden

MINUTES

Board Meeting for 19 September 2023, 8:00 pm

Agenda:

1. Roll call: Sara, Barbara, Tanya, Parminder, Diane (Regrets: Dietrich)
2. Review and approval of the following Minutes: – Deferred to next meeting. Suggested alternative is that the directors (Sara, Barbara, Tanya) each finalize two drafts.
 - a. [September 7, 2023](#)
 - b. [July 19, 2023](#)
 - c. [July 11, 2023](#)
 - d. [June 1, 2023](#)
 - e. [April 24, 2023](#)
 - f. [April 4, 2023](#)
3. Adoption of the agenda: Agenda approved with the changes proposed by Sara
4. Reports from Committees
 - a. Communications/volunteer coordination (Parminder)
 - b. President's report (Dietrich)
 - c. Treasurer's report (Tanya)
 - d. Properties (Barbara)
 - e. Events (Tanya)
 - f. Compost Team (Sara): Vermicomposting workshop of Sept 12 brought out 7 members to meet with Akil in the rain. Akil provided the vermicomposter and some red wigglers. Our compost is dry and needs to be kept moist for proper function. A summary has been provided for the newsletter.
 - g. Garden coordinators (Matt and Susan left, need to be replaced)
5. Carry forward agenda items
 - a. Annual General Meeting
 - i. Tanya created a GCG account with the City of Ottawa. Room was booked at the HCC for Oct 17, payment will be processed in a few days. Will contact Bryn for MC role; needs to find someone to manage voting and the technical side. Newsletter going out this weekend, she will provide Parminder with the wording to recruit volunteers for those two tasks as well as for a Facebook post.
 - ii. Parminder will inform Sara once she has found a moderator for Facebook.
 - iii. Presentation must be prepared for the AGM that will contain a report from each committee.
 - iv. Tanya to check with Hazel if she can give a presentation at the AGM on pollinator gardens.

- v. Google Meetings will be used this year for the virtual part of the AGM. Its capacity is 100 participants with a maximum length of 24 hours if the meeting is not recorded.
6. New business:
- a. Garden coordinators: Sara will invite Linda Brown to be Garden Coordinator at the Bullman garden
 - i. Separate Just Food agreements must be signed for each garden because they have a separate address.
 - b. Temporary anti-theft signs: Diane to prepare a sample with the logo, to be approved by the Board, then forwarded to Printing Shark who printed a GCG sign two years ago.
 - c. Newsletter: Parminder will forward the draft to the Board for approval. Intent is to dispatch it on Sep 23 or 24.
 - d. Facebook: There are two accounts: one allows people to communicate amongst themselves while the other only allows them to reply to our posts. The first one has a moderator, Parminder reached out to the person to see if she could help and is awaiting a reply.
7. To note from Action items (below)
8. Adjournment. Next meeting Tuesday Oct 3 at 7:30 at the Royal Oak at 1217 Wellington St W.

Action items:

1. Tanya to prepare the notice for the AGM for beginning of October. *Carry forward*
2. Tanya recruiting help from the Events Committee to set up the AGM. *DONE*
3. Parminder will prepare before the AGM a calendar of events in an effort to get people more interested in volunteering for the Board and committees; this might help determine their schedule. *Carry forward*
4. Barbara will seek permission from designated people to create a Goldenrod email linked to their email and include the Goldenrod email in the Contact section of the next newsletter. *Carry forward*
5. Parminder to indicate in the next newsletter that two Facebook pages exist. She will contact the person who offered to moderate the virtual groups – could be a backup to her. *DONE*
6. Barbara will suggest a spare plot to experiment with discarding unchopped material at the end of the season and let it decompose. Members attending the first upcoming event will be asked if they plan to renew, then the request could be advertized in the next newsletter. *Cancelled*
7. Barbara will investigate a new sign-up software as Sign-up Genius now contains dubious links. *Carry forward*
8. Barbara to close the Google Inbox account. *Carry forward*
9. Donated bee house: Diane will send a photo to Tanya, who will ask a knowledgeable acquaintance if it's recommended for the bees. *Carry forward*
10. Diane will research fees and pest control companies for bee/wasp removal in case it is ever needed. *DONE*
11. Temporary anti-theft signs: Diane to prepare a sample with the logo, to be approved by the Board, then will obtain a quote from Printing Shark who printed a GCG sign two years ago. *Carry forward*