

Goldenrod Community Garden

MINUTES

Board Meeting for 3 October 2023, 7:30pm

Location: Royal Oak, 1217 Wellington St.

Agenda:

1. Roll call: Barbara, Tanya, Parminder, Sara, Diane (Regrets: Dietrich)
2. Review and approval of Minutes of April 4, April 24, June 1, July 11, July 19, Sept 7, and Sept 19:
These drafts were reviewed individually prior to the meeting, Diane to accept all suggested changes recorded in each document.
3. Adoption of the agenda: Adopted with one change made by Barbara
4. Reports from Committees:
 - a. Communications/volunteer coordination (Parminder): Newsletter was sent out by Barbara on Sept 30. Parminder in discussions with Michelle to determine how often it will be circulated, perhaps once a month during the growing season, every two months afterwards. Should be shorter. Parminder needs admin access to make some required updates on the webpage, once they are approved by the Board.
 - b. President's report (Dietrich)
 - c. Treasurer's report (Tanya): Preview of the report to be presented at the AGM was circulated. Current status: Reserve fund \$5,413.61; grant received this year \$7,701.96; expenses were \$11,666.30; balance is \$3,112.66.
 - d. Properties (Barbara): Rain barrels in high demand. Need a system to channel the water into the rain barrel at the new tool shed, to be revisited in the spring. Fencing planned around the water tanks by the new shed. Levers missing on two rain barrels, might have broken: new taps are being considered. Chairs were stained; Kimo will design a map to break down the mowing chore to help balance the task.
 - e. Events (Tanya): There is a shortage of volunteers to set up events. Lots of people expressed interest, a few came to the first meeting, then many dropped out. One event occurred, organized by Parminder and Jenn: nature walk around the plots. A room could be rented in the spring for a seed and seedling swap event.
 - f. Compost Team (Sara)
 - g. Garden coordinators (vacant)
5. Carry forward agenda items
 - a. AGM: Tanya confirmed with the technician who volunteered to operate the equipment but he didn't reply, Diane will follow up with him. Parminder mentioned being comfortable with technology, she will bring her laptop which is secure, it's segregated like a stand-alone. Bryn will chair; Parminder will take the minutes if Diane can't; Tanya will save a draft slide show in the folder for people to update. Barbara will ask Hazel if she wants to talk about pollinator gardens, a slide with links to websites of interest would be desirable. Presentation will start

with reports first, followed by Hazel, then the elections. Coffee, tea and cookies will be provided. An email will go out two weeks ahead of time, will last from 7 to 8:30 pm. A notification was included in the Sept 30 newsletter.

- b. Temporary anti-theft signs: Order is in production, they proceeded only after receiving payment. A suggestion was received to set aside a snacking plot to reduce theft but there is no one to look after that plot and it might not be a deterrent.
 - c. Newsletter: Was circulated on Sept 30 but needs to be uploaded to the website. Sara will give access to Parminder to enable that.
6. New business:
- a. Garden coordinators and a Board rep for the Bullman garden: Linda and Patrick confirmed their interest to be garden coordinators for the Bullman garden.
 - b. Leftover mulch: Offer mushroom compost, garden compost in bin 3 and pine mulch to members, but inform them that the latter is not recommended for the plots, it takes a long time to decompose. Barbara will prepare a sheet of instructions for closing the garden.
 - c. Sharpening the tools: Will be done at the end of the season after tomato and sunflower stalks have been mowed. Kimo will inform us when he's ready to proceed.
 - d. Compost bins: Diane will sift bin 2 into bin 3, which will free it up to receive overflowing material from bin 1 at closing time.
 - e. Work day planned for Saturday, Oct 21. Gardeners will be instructed (1) to ask for help if unable to clear their plots; (2) to put a note in their plot if they are still actively gardening so plants won't be pulled out by the cleaning team. There will be no official closing date for the garden, members will just be asked to tidy up their plots.
7. To note from Action items (below)
8. Next meeting: Tuesday, October 10 at 7:30 pm strictly to finalize the AGM
9. Adjournment.

Action Items:

Action	Assigned	Status
1. Tanya prepared the notice for the AGM that was included in the September 30 newsletter. A more detailed notice will go out by email and Facebook shortly after the Oct 3 Board meeting.	07-Sep-23	In progress
2. Barbara will send a reminder to people to renew their membership as Friends of the Garden.	03-Oct-23	In progress
3. Parminder will prepare before the AGM a calendar of events in an effort to get people more interested in volunteering for the Board and committees; this might help determine their schedule. She will prepare it once she gets access to Facebook where it will be posted.	21-Aug-23	In progress
4. Sara will give administrative access to Parminder to the GCG website.	03-Oct-23	In progress
5. Tanya will save a draft slide show for the AGM in the Google folder.	03-Oct-23	In progress

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6. Barbara will reach out to Hazel to see if she wants to talk about pollinator gardens and will suggest a slide with links to websites of interest.	03-Oct-23	In progress
7. Diane will follow up with the person who volunteered to set up and operate the equipment at the AGM.	03-Oct-23	In progress
8. Barbara will prepare a sheet of instructions for closing the garden. Members will be offered mushroom compost, garden compost in bin 3 and pine mulch, but will be informed that the latter is not recommended for the plots, it takes a long time to decompose.	03-Oct-23	In progress
9. Diane will sift compost bin 2 into bin 3, which will free it up to receive overflowing material from bin 1 at closing time.	03-Oct-23	In progress
10. Barbara will prepare instructions for the Oct 21 work day for tidying up the garden at the end of the season.	03-Oct-23	In progress
11. Barbara will investigate a new sign-up software as Sign-up Genius now contains dubious links.	21-Aug-23	In progress
12. Barbara to close the Google Inbox account.	26-Jun-23	In progress
13. Tanya reached out to her contact to see if the donated bee house is good for the bees. Awaiting feedback.	03-Oct-23	In progress

Upcoming business	Assigned	Status
1. Properties Committee: Kimo will inform at the end of the season when he's ready to have the lawn mower blade sharpened.	03-Oct-23	In progress
2. Properties Committee: Kimo will design a map to break down the mowing chore to help balance the task.	03-Oct-23	In progress
3. Properties Committee: Need a system to channel the water into the rain barrel at the new tool shed, to be revisited in the spring.	03-Oct-23	Spring
4. Properties Committee: Fencing planned around the water tanks by the new shed.	03-Oct-23	Spring
4. Properties Committee: Levers missing on two rain barrels, might have broken – new taps are being considered.	03-Oct-23	Spring
5. Events Committee: Rent a room in the spring for a seed and seedling swap event.	03-Oct-23	Spring