

Goldenrod Community Garden

MINUTES

Board Meeting for 26 February 2024, 7:30pm

Agenda:

1. Roll call: Sara C, Parminder D, Diane M, Tanya S, Barbara S, Patrick W.
Regrets: Andrew M.
2. Adoption of the agenda – Agenda adopted
3. Review and approval of Minutes of 12 February 2024 – Approved
4. Reports from Committees:
 - a. Bullman Garden Liaison (Patrick / Sara) – nothing to report
 - b. Communications (Parminder)
 - Parminder now has admin rights to the GCG Gardeners Facebook group, waiting to get access to the site.
 - She will upload past approved Minutes to the website.
 - Feedback from the recent newsletter: the Instagram link is broken; she will ask Evan to troubleshoot.
 - She reached out to a women’s shelter and to Wabano Centre for rental of sliding scale plots, waiting to hear back from them.
 - c. Compost (Andrew with support from Sara and Patrick) – nothing to report
 - d. Events (Patrick)
 - Kate is very excited about giving a presentation about Just Food’s upcoming policy work and existing services for community gardeners, as part of an existing event or as a standalone info session. Suggestions made: (1) Best practices for prepping your beds for the upcoming season; and (2) Maximizing your growing space.
 - Invite Kate to an in-person event the second or third week of April
 - Tanya to offer her online workshop on starting seeds indoor on Saturday, March 16
 - e. Fundraising (not active this year) – nothing to report
 - f. Garden Coordinators (Parminder / Diane) – nothing to report
 - g. Membership (Barbara with support from Patrick)
 - No response received to the call in the recent newsletter for Outreach Volunteers
 - h. Pollinator Garden Liaison (Hazel with support from Diane) – nothing to report
 - i. Properties (Andrew) – nothing to report
 - j. Treasurer’s report (Tanya) – nothing new to report
 - Will proceed with the transfer of funds from Special Projects to the Reserve Fund
 - Will update the budget to reflect the new plot fee for 2024 agreed upon by the Board at the last meeting, i.e. \$55 per plot
 - Will reduce the forecasted expenditure for Communications in the 2024 budget to \$350

- k. President's report (Sara)
 - The insurance certificate for the Bullman garden has been received
 - 2023 survey results and AGM slides have been shared on the website and with Just Food
 - 2022 survey results were requested by Just Food
 - The cost of Google Workspace is going up. Tanya informed us that we are paying for three email addresses. Paying annually would save us 16% over the monthly fee. She will work out the exact figures for approval at the next meeting.
 - An email response was received from Parkdale Food Centre with ideas as to what we could do to engage the PFC neighbours
- 5. Carry forward agenda items – none
- 6. New business
 - a. Review posters for Parkdale Food Centre, currently parked in the Stakeholder relations folder
 - Patrick will prepare, before the next meeting, an updated poster for PFC that includes the Bullman garden and will forward it by email to the Board members ahead of the meeting
 - He will prepare a second one for the general population
 - Barbara will reach out to Cheryl for assistance on where to advertise
 - Sara will follow up with Rebecca for when to advertise in the newsletter
 - b. Prepare material for registration, e.g. finalize messaging about plots. Invitation to renew their plot must be sent out to people who return by March 18
 - The 20% of plots allocated to low income gardeners is for the two gardens combined
 - The waiting list is increasing: 4 signed up in January, 12 in February. Workers at Tunney's Pasture are noticing the garden
 - An email describing the process for registration for the two gardens was forwarded prior to the meeting. The three options for registration in the email that will be offered to the gardeners were approved
 - The email for registration will be sent out in two weeks
- 7. To note from Action items (below)
- 8. Next meeting: Monday, March 11

Action Items

Action	Assigned	Status
1. Parminder will ask Evans to troubleshoot the Instagram account.	26-Feb-24	In progress
2. Parminder will upload Minutes from past months to the website, and past newsletters to Just Food's Google Drive.	26-Feb-24	In progress
3. Tanya to offer an online workshop on starting seeds indoor on Saturday, March 16	26-Feb-24	In progress
4. Tanya will prepare the cost difference for the monthly and annual payment of Google Workspace for the March 11 meeting	26-Feb-24	In progress
5. Tanya to adjust Budget 2024: Communications now \$350, plot fee agreed to by the Board is \$55 for the coming season.	12-Feb-24	In progress
6. Patrick will invite Kate to an in-person event the second or third week of April for a presentation on Just Food	26-Feb-24	In progress

7. Patrick will prepare an updated poster for PFC that includes the Bullman garden, to be forwarded by email to Board members before the next meeting. He will prepare a second one for the general population.	26-Feb-24	In progress
8. Barbara will reach out to Cheryl for assistance on where to advertise.	26-Feb-24	In progress
9. Sara will forward the 2022 survey results to Just Food.	26-Feb-24	In progress
10. Sara will follow up with Rebecca for when to advertise in the newsletter.	26-Feb-24	In progress
11. Andrew will review the 2021 AGM final minutes as well as the slides from the 2022 and 2023 Annual General Meetings to remove surnames, for privacy concerns. He will save them as pdf and send to the President for posting on the website, and will copy the Board of Directors on that email for a final review.	12-Feb-24	Completed
12. Parminder will post a calendar of events on the website the week of January 22.	22-Jan-24	In progress

Upcoming business	Assigned	Date to revisit
1. Events Committee: Webinar on garden planning and seed starting, as for the last two years, as per Tanya's email of Nov 22.	22-Nov-23	Mid-February
2. Events Committee: Rent a room in the spring for a seed and seedling swap event.	03-Oct-23	Spring
3. Events Committee: Sara proposed teaching members how to compost in their households.	13-Nov-23	Spring
4. Membership Committee: Barbara to create a sub-committee tasked with recruiting members amongst low income neighbours for the sliding scale plots.	22-Jan-24	Spring
5. Membership Committee: Parminder will reach out to Cornerstone; her neighbour works in Social Services and could make recommendations. Wabana Centre is another possibility.	22-Jan-24	Spring
6. Properties Committee: Kimo will design a map to break down the mowing chore to help balance the task.	03-Oct-23	Spring
7. Properties Committee: Need a system to channel the water into the rain barrel at the new tool shed.	03-Oct-23	Spring
8. Properties Committee: Levers missing on two rain barrels, might have broken – new taps are being considered. The ends of the hoses screw off, so it's a non-issue. Platform needs to be leveled as well so that both secondary tanks get water.	03-Oct-23	Spring
9. Properties Committee: Add hatches to the fencing so that water tanks can be more easily accessed without risk of injury or getting drenched.	13-Nov-23	Spring

10. Properties Committee: Put cardboard and landscape fabric under the bike rack to control weeds. Do the same under the bales of straw.	13-Nov-23	Spring
11. Compost Committee: Reach out to Akil about when/how to get the worms going again.	04-Dec-23	Spring
12. Andrew will remind Kimo about sharpening the lawn mower blade and will inquire what he intends to do with the stain in the new shed. He will follow up once an opening date is established for the GCG garden.	13-Nov-23	On hold (spring)