

# Goldenrod Community Garden

## MINUTES

### Board Meeting for 19 July 2022, 7:00pm

Location: Google Meet

#### Agenda:

1. Roll call:  
Sara, Tanya, Susan, Barbara  
(Carmel and Martin are on leave from the board)
2. Review and approval of July 5 minutes:  
Approved
3. Adoption of the agenda:  
Approved
4. Open Action items carried forward:

Action	Assigned	Status
1. Membership committee ( <b>Barbara</b> ) to draft guidelines for enabling key volunteers to be guaranteed access to a plot	07-Apr-22	Awaiting membership committee meeting
2. <u>proposal for pollinator garden</u> : <b>Susan</b> will work on the proposal	6 Jun 22	On hold - waiting for list of plants
3. Susan to recommend purchase of a wheelbarrow	5 Jul 22	List of options put together
4. Tanya to work on by-law updates with Barbara and pull in Membership Committee once some suggestions are ready	5 Jul 22	Diane has made some recommendations. No further progress. Need draft by end August for discussion and review at first meeting in September.
5. Sara to invite Michele to Indigenous opening	5 Jul 22	Complete. Michele led a beautiful ceremony 16 July

5. Reports from Committees (detail by email):

- a. President's report (Sara):
  - Sustainable Water supply:  
Awaiting response from email to PWGSC. If no response in the next few days, will contact our MPP and MP. Now in contact with water manager at Tunneys Public Works - discussion on-going.
  - Community Composting:  
We are running a pilot project with 5 people who are composting kitchen scraps. A means to chop compost would be helpful.
  - Partners attending the Indigenous opening:  
Magda (from SWCHC) attended; other partners invited were not available.
- b. Treasurer's report (Tanya)
  - No update
- c. Properties (Barbara)
  - i. No update
- d. Membership (Barbara)
  - i. No update
- e. Fundraising - U Ottawa Grant (Susan) -
  - i. Virtual Training Session: Held on July 7th - two student Team Leaders identified: Meagan Lee will be responsible for the Pollinator Garden and Noor will manage the seating and rainwater collection project. The Team Leaders function as a liaison between Ottawa U and the project supervisor (Susan).
  - ii. Meeting with the Students: 5 of the 6 came to the garden on July 16 to tour the space and discuss the projects in greater detail. Barbara joined the discussion and provided helpful background information and responded to a number of questions regarding the seating and rainwater collection projects. The students stayed for Michelle's presentation/ceremony. The students working on the PG have been invited to the PG Committee scheduled for July 20.
  - iii. One of the first tasks for the pollinator garden students could be to look at signage for existing pollinator garden and a schematic for the website.
  - iv. For the seating and rainwater collection looking for a rough workplan for the projects.
  - v. Suggestion for the seating to consider putting together a few proposals which could then be reviewed in a survey with the membership.
  - vi. Todo - write up for the newsletter to welcome the students (Susan)
- f. Events (Susan, Matt) - .
  - i. Composting - Jul 6 - Tom Mark Antonio came to talk to us about composting
  - ii. Indigenous Opening - Jul 16 - well attended
  - iii. Considering pushing next event to September due to vacations
- g. Pollinator Garden (Susan) -
- h. Garden coordinators (Matt, Susan) -
- i. Communications/volunteer coordination (Matt) -
  - Barbara to send out full list of volunteers to each committee

6. Other action item updates:

- a. Bulletin board  
No progress
- b. OHS proposal for PG#2  
No progress

7. New business:

- a. Purchase of tools to chop compost. Recommend garden shears and/or ice breaker.
  - Challenge with garden shears is rust and require 2 hands. A shovel can be used, but a flat edged spade would be better.
  - Most plant matter doesn't need too much chopping - will disintegrate over the winter, unless it is very woody. Hand clippers might work better for woody stems. Hedge clippers are useful for cutting down perennials in the spring before the new growth starts.
  - For hot composting - chopping is required - and more tools. Gives quicker turn-around time.
  - Agreed to get an ice breaker + hand clippers. Tanya will purchase them.
- b. Wheelbarrow
  - i. Susan put together a list of options.
  - ii. Discussed plastic vs metal. Plastic easier to use but less robust.
  - iii. Agreed to purchase TUFX Heavy Duty Wheelbarrow from Home Hardware. Susan will purchase it.
- c. AGM
  - i. Consider having an event as well as the formal AGM - social or educational.
  - ii. Hybrid at least for the AGM part
  - iii. Barbara to send out reminder to friends to renew their membership
  - iv. Events committee to put together a plan for the work that needs to be done in preparation for the AGM as a google doc and share with board
  - v. Events committee to propose suitable date date within October 3 and 20th, but avoiding Thanksgiving weekend.
  - vi. Need an elections officer to run elections for new board - start by approaching Evan.
- d. Membership Survey
  - i. We will need to prepare a membership survey to send around in the fall. This needs to include questions provided by Just Food. (Membership Committee)

8. Adjournment.

- a. Meeting adjourned 20:30. Next meeting date TBD depending on availability - will consider either Aug 16 or Aug 23. Following meeting will be Sep 7 or 8 - Sara to confirm.

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3. Susan to recommend purchase of a wheelbarrow	5 Jul 22	List of options put together. Susan to purchase TUFEX.
4. Tanya to work on by-law updates with Barbara and pull in Membership Committee once some suggestions are ready	5 Jul 22	Diane has made some recommendations. No further progress
5. Susan to write article for the newsletter to welcome the U of O students and describe what they are doing	19 Jul 22	
6. Barbara to send out list of volunteers to each committee	19 Jul 22	
7. Tanya to purchase an ice breaker and hand clippers for compost	19 Jul 22	
8. Sara to confirm date of next meeting	19 Jul 22	
9. Barbara to send out a reminder to members who haven't renewed in 2022 to renew their membership prior to the AGM	19 Jul 22	
10. Events committee to put together a plan for the work that needs to be done in preparation for the AGM as a google doc and share with board.	19 Jul 22	
11. Events committee to propose suitable date date within October 3 and 20th, but avoiding Thanksgiving weekend.	19 Jul 22	
12. Membership committee to prepare a membership survey to send to the members. Just Food has provided questions.	19 Jul 22	