

Goldenrod Community Garden

MINUTES

Board Meeting for 2 October, 7:30 pm

Agenda:

1. Roll call—Andrew M, Tanya S, Bryn L, Parminder D
2. Adoption of the agenda—Adopted
3. Review and approval of [9 September 2025](#) Minutes—Approved
4. Reports from Committees:
 - a. President's report (vacant)--None
 - b. Treasurer's report (Tanya)
 - Sent out August final statement yesterday and almost have September statement ready. Balance is about \$9K which is line with/a little below projections. Shouldn't be any big surprises.
 - c. Membership (Barbara)--None
 - d. Goldenrod Properties and Soil Building (Andrew) and Pollinator Gardens (Bryn, Diane)
 - Volunteers were messaged about the work party
 - e. Bullman Garden Properties Liaison
 - Richcraft emptied their plots on Friday, September 26
 - f. Communications and Events (Parminder)
 - Newsletter has gone out. Includes information on closing day.
 - AGM invitation has gone out as an email and Facebook invitation.
 - Board agreed to send two reminder messages: one next week and one a few days before meeting.
 - Parminder will ask Barbara to send out closing day invitation over the next few days and then send out reminders at one week and a few days in advance.
 - The board agreed to save coordinating an event focused on seed saving until next year, ideally in August.
 - g. Garden Coordinators (Parminder / Diane)
 - Diane reviewed Richcraft's 2024 water bills, this year's estimated total is expected to be under Richcraft's \$1,200 maximum commitment (~ \$900)

5. Carry forward agenda items
 - Bryn has rented truck at cost of \$11.35 from Enterprise for October 25 with Andrew as driver.
 - Closing day
 - Main focus for Bullman will be moving large items to Goldenrod where they will be sorted, mowed and put in compost bins where appropriate.
 - Goldenrod work will focus on closing plots and sorting compost.
 - Bullman work will close at noon and move to Goldenrod for lunch, which will be ordered at around 11 am.
 - Pollinator work will focus on weeding grass and assessing where new plants may be needed to order for spring.
 - AGM
 - Board members will prepare a presentation and send out reminders to members. Food will be provided and we will reach out to Hintonburg Community Association for technical support.
6. New business
 - a. Next steps following the resignation of the President
 - Remaining Board Directors exceeds 4 (Andrew, Barbara, Bryn, Diane, Kumari, Parminder) so no need to call elections
 - Parsing the Bylaws there is no need to replace the President as the remaining directors are able to share those roles if need be
7. Board agreed to leave the following items until after AGM
 - a. Shorten last year's survey: [2024 Membership Survey](#)
 - b. Contacting the NCC about trimming the willow tree at Goldenrod
 - c. Board should reach out to Richcraft and clarify the following for Bullman
 - A yearly regular schedule for water (i.e., May 1 and turn it off October 31)
 - A yearly regular schedule for access to the property
8. To note from Action items (below)
 - a. Goldenrod repairs (\$185): need five (2" x 6" X 10ft) cedar planks at \$32 each. Will see about getting it delivered to the Goldenrod site
9. Next meeting: Set for Tuesday 14 October 2025—Barbara to send out invite

Update on past Action Items

Action	Assigned	Status
1. Parminder will ask members who self-identified as experienced gardeners in their registration form to give a workshop	27-Mar-25	In progress
2. Parminder will contact Brewer Park Community Garden to inquire about the fencing around the plots	11-Mar-25	In progress
3. Andrew to lead the repair of garden beds with structural issues: will figure out how to fix them, where to source the wood, estimate the cost and determine how many volunteers will be required to carry out the repairs. Can ask Zach (Nanny Goat Hill) for assistance if required.	21-Jul-25	In progress

Upcoming business	Assigned	Date to revisit
1. Parminder will update the FAQ sheet on the website	08-Oct-24	Fall 2025
2. Parminder: Develop guidelines for SOP about Facebook management	09-Sep-24	Fall 2025
3. Barbara: Prepare separate registration forms for each garden site so that a different Board member can be responsible for the registration process at the Bullman garden	23-Apr-25	Fall 2025
4. Remind gardeners of the new policy against bird netting before the season begins (i.e. do and don't with fences)	21-Jul-25	Spring 2026
5. [To Be Assigned] Coordinate with Just Food about bulk seeds and get volunteers to put them into packets	02-Oct-25	Winter 25-26