

# Goldenrod Community Garden

## MINUTES

### Board Meeting for 30 January 2025, 7:30pm

#### Agenda:

1. Roll call: Sara C, Parminder D, Diane M, Tanya S  
Regrets: Andrew M, Jane O, Kumari P, Barbara S
2. Adoption of the agenda: Adopted
3. Review and approval of 28 November 2024 Minutes: *deferred*
4. Reports from Committees:
  - a. Bullman Garden Liaison (Kumari)
    - No report
  - b. Communications (Parminder)
    - Parminder will forward the January newsletter to Sara for dispatch, after adding in it a reminder that an email will be forthcoming in March for plot renewal
    - She will revive the Communications Committee in the near future
  - c. Events (Parminder / Barbara / Sara)
    - An events calendar is in the works. Directors agreed to a potluck every three weeks, alternating between a Sunday and a workday that will vary every time (assuming there is someone to host). The events will also alternate between both gardens
    - For the February 2 workshop on Seeds and Seedlings, 16 people RSVPed (four through Facebook, the rest through the RSVP button inserted in the email). Tanya will experiment with audio recording the session, to be uploaded to the website with her slides
    - There is interest in purchasing a projector. Options/quotes to be obtained.
  - d. Garden Coordinators (Sara / Parminder / Diane)
    - The role of garden coordinator is: “to be the point of communication for any supports that flow through from the CGN to the garden and its gardeners. This includes but is not limited to: applying to the CGDF for funds for the garden, organizing educational workshops or events, ensuring that organic practices are being used, translating materials as needed for equitable involvement, etc.”
  - f. Membership (Barbara)
    - No report
  - g. Properties – Build, Maintenance, Soil Building, Pollinator Gardens teams (Andrew)  
(with support from: Sara for soil building, Diane for pollinator gardens)
    - No report
  - h. Treasurer’s report (Tanya)
    - The Annual Report is nearing completion
    - There was minimal expenditure in the last quarter
    - Current balance is \$12,712.26 while there is \$7,714.78 in the reserve fund

- i. President's report (Sara)
  - Awaiting a reply from the Beaver Scout leader
  - Just Food's director followed up with the NCC for our questions about lease renewal and city water connection, she will inform us once she hears back from them
  - Information about seed library construction has been shared with all board members. This will be added to the list of tasks for volunteers
5. Carry forward agenda items
6. New business
  - SOP p 8 Comm Cttee: Add how to host an online meeting (Andrew - April 2024)
    - The three paid google accounts are able to schedule google meetings
  - Share the Financial Report with the membership - how? (Tanya)
    - Tanya will prepare a pdf document with all the reports in the AGM deck and Parminder will upload it on the website beside the AGM draft Minutes
  - List of volunteers to be uploaded to Google Drive by each Committee Lead - *deferred*
  - WIX now only allows one collaborator (Sara)
    - WIX changed their rules, now only one person can have access. Currently Parminder, inbox, and Sara are Collaborators as they existed before the change.
    - WordPress might be an alternative software for the garden's website
    - We must first verify who else has access to the Inbox, this will need to await Barbara's return for her input
7. To note from Action items (below)
8. Next meeting: In two weeks, date to be determined via a Doodle poll

#### Update on past Action Items

Action	Assigned	Status
1. Sara has informed Akil of the soil building report we shared at the AGM. (We didn't have the number of kilos of kitchen scraps added to the vermicomposter in the 2024 season)	30-Jan-25	Complete
2. Andrew will finalize the bilingual compost sign	08-July-24	In progress
3. Diane will purchase safety vests that will help the gardeners identify Board members that wear them in the garden	28-Nov-24	In progress
4. Tanya will reach out to Kath to discuss the Alterna banking experience	25-Mar-24	In progress
5. Barbara suggested treating groups that rent a plot differently than individual gardeners next year; she presented the following proposal: Where a group is looking to take on more than 1 plot for their organisation, we could at the Board's discretion allow the group to take up to 2 plots based on: <ul style="list-style-type: none"> <li>- Group successfully completes a season with a single plot</li> <li>- Group's aims align with our garden aims</li> </ul>	28-Nov-24	In progress

Upcoming business	Assigned	Date to revisit
1. Andrew will add a section on composting in the Standard Operating Procedures document	25-Mar-24	Winter
2. Parminder will update the FAQ sheet on the website	08-Oct-24	Winter
3. Parminder will prepare a QR code for the Bullman sign	08-Oct-24	Winter
4. Parminder: Develop guidelines for SOP about Facebook management	09-Sep-24	Winter
5. Parminder will forward to the Board links to the bamboo dishware to be purchased for events as well as an estimated total price	09-Sep-24	Spring 2025
6. Board: Provide guidance in the Membership Agreement about height and safety of supporting structures (had an issue with the ski poles)	27-May-24	Spring 2025
7. Board: Invest in second seating area near the main shed at Goldenrod	12-Aug-24	Spring 2025
8. Events Committee: Reach out to Allegra to organize a workshop on low maintenance gardening (water retention workshop)	25-Mar-24	Spring 2025
9. Events Committee: Look at compost under a microscope (Andrew)	25-Mar-24	Spring 2025
10. Properties: Contact local cafés to obtain ground coffee for the worms	29-Oct-24	Spring 2025
11. Diane will recreate the City's list of organizations that provide free meals, as the City declined to reinstate it	12-Jan-25	Spring 2025