

Goldenrod Community Garden

MINUTES

Board Meeting for 14 October 2025, 7:30 pm

Agenda:

1. Roll call: Parminder D, Bryn L, Andrew M, Diane M, Tanya S, Barbara S
Regrets: Kumari P
2. Adoption of the agenda: Adopted with the suggested changes
3. Review and approval of 2 October 2025 Minutes: Approved
4. Reports from Committees:
 - a. President's report (vacant)
 - b. Treasurer's report (Tanya)
 - The August and September financial reports were recently circulated
 - Balance is \$20,123.47, our expenses are slightly higher than our revenues thus far which is reasonable and was anticipated. Limited expenses expected for the Oct-Dec period related to the closing date and the Annual General Meeting (AGM)
 - c. Membership (Barbara)
 - Reminders for closing date and the AGM will be sent out as soon as the drafts are provided. The intent was to send one out the week of October 6 and one more a few days before the meeting. Reminders should include a google calendar event invitation, a reminder that we must reach quorum during AGM, and a reminder about the importance of board elections/volunteering for the garden
 - d. Goldenrod Properties and Soil Building (Andrew) and Pollinator Gardens (Bryn, Diane)
 - No report
 - e. Bullman Garden Properties Liaison (Kumari)
 - No report
 - f. Communications (Parminder)
 - Parminder put up signs at the garden to inform of the closing date and the upcoming AGM. The information was also updated on the webpage and on the Facebook page; she will draft reminders to be sent out by Barbara
 - She will send out the October newsletter later this week; resources received from Kath from Just Food will be added to the newsletter
 - g. Events (Parminder / Barbara)
 - Parminder reached out to the Events volunteers for assistance with the logistics for the AGM but no one replied. Bryn will look after purchasing the food
 - h. Garden Coordinators (Parminder / Diane)
 - Parminder noticed that several gardeners removed the bird netting from their plots following the note posted in the last newsletter and on Facebook

Draft

- i. Carry forward agenda items
 - Annual General Meeting (AGM)
 - Diane reminded that the Minutes for 2025 Board meetings should be uploaded to the website prior to the AGM. The draft Minutes of the 2024 AGM are already uploaded
 - The loan of the OWL and projector is confirmed for our AGM. Diane will work out the delivery time and location with the HCA
 - Find out what cord Barbara used last year for connectivity
 - Updating the [Presentation for AGM 2025.pptx](#) – to be completed before Oct 20
 - Andrew will present Barbara's slide as she might be late for the meeting
 - Supplies required for the AGM
 - Tanya will bring the lasagna, salads, plates, cups, cookies, paper towels
 - Parminder will bring cutlery, two kettles, tea, coffee
 - Evan Stirling agreed to be the Elections Officer
 - A strategy is required to bring in new Board members, e.g. inform them ahead of time some members are not returning and replacement is required. Send an email with only this issue, noting that additional information can be obtained at the AGM
 - Another strategy is to approach specific individuals directly to try to convince them to join the Board
 - Bryn will text the gardeners who prefer this method of communication to inform them of the closing date and AGM
 - The Board should reach out to Richcraft and clarify the following for the Bullman garden
 - A yearly regular schedule for water (i.e., May 1 and turn it off October 31) – *deferred*
 1. Richcraft is aiming to shut off water and lock the gate the first week of November
 - Bryn will ask Sara to communicate to Richcraft that the gates should not be locked prior to November 30; we need confirmation of exact dates for water and gate to inform the gardeners accordingly
 - A yearly regular schedule for access to the property – *deferred*
 - The Board agreed on October 2 to leave the following items until after the AGM:
 - Shorten last year's survey: [2024 Membership Survey](#)
 - Contact the NCC about trimming the willow tree at Goldenrod

5. New business
 - a. For #1 Upcoming Business below: gardener Dave has a proposal for a mini greenhouse, to be discussed over pizza on closing day. (Diane)
 - If feasible, it could be tried on a plot from a non-returning gardener
 - b. Return empty seedling pots to Just Food (Diane)
 - Kath apparently lives in Hintonburg; Diane will see if she will accept the seedling pots be delivered to her home or if they must be returned to the Blackburn Hamlet location
6. To note from Action items (below)
7. Next meetings: Tuesday, October 28 – Annual General Meeting

Update on past Action Items

Action	Assigned	Status
1. Parminder will contact Brewar Park Community Garden to inquire about the fencing around the plots	11-Mar-25	In progress
2. Andrew to lead the repair of garden beds with structural issues: will figure out how to fix them, where to source the wood, estimate the cost and determine how many volunteers will be required to carry out the repairs. Can ask Zach (Nanny Goat Hill) for assistance if required. Might use the closing day's rental truck to pick up wood	21-Jul-25	After the closing date

Upcoming business	Assigned	Date to revisit
1. [to be assigned] Investigate mini greenhouses for the winter (from the survey). Could suggest row cover until December and for early spring. Will revisit this in the fall	11-Mar-25	Fall 2025
2. Barbara: Prepare separate registration forms for each garden site so that a different Board member can be responsible for the registration process at the Bullman garden	23-Apr-25	After the AGM
3. Diane: Coordinate with Just Food about bulk seeds and get volunteers to put them into packets	2-Oct-25	Winter 2025
4. Communications Cttee will update the FAQ sheet on the website	08-Oct-24	Complete
5. Communications Cttee will develop guidelines for SOP about Facebook management	09-Sep-24	Winter 2025
6. Remind gardeners of the new policy against bird netting before the season begins (i.e. do and don't with fences). Barbara suggested on Oct 14 to add it to the Membership Agreement	21-Jul-25	Spring 2026
7. Parminder will ask members who self-identified as experienced gardeners in their registration form to give a workshop. [No one responded in 2025, will try again next spring]	27-Mar-25	Spring 2026
8. Parminder will forward to the Board links to the bamboo dishware to be purchased for events as well as an estimated total price [She informed it's too expensive, plastic is lighter, and dishware can also be borrowed from Jen]	09-Sep-24	Complete