

## Goldenrod Community Garden

### MINUTES

### Board Meeting for 18 January 2022, 7pm

#### Notes:

1. Roll call: Sara, Barbara, Susan, Tanya (Regrets: Matthew, Carmela, Martin | Guest: Kita)
2. a. Review and approval of [December 7th minutes](#): Circulated in December. Reviewed and accepted with changes.  
b. Review and approval of December 21st minutes: Minutes not yet available for review.
3. Adoption of the agenda: Agenda adopted with small edit to 5 a) to add "Vision follow-up"
4. Reports from Committees – clarifications and questions arising from written reports shared:
  - a. President's report: E-mail was sent, including an update on Sara's engagement with group feeding into the Tunney's Master Plan process. Sara provided highlights from her conversation this week with Moe from Just Food (JF): Moe believes that we should build. She is working hard in numerous fora to get community gardens on the agenda, and sees expanding the garden as an important contribution to changing the way the NCC and the City think about community gardens. Expanding in the current site would not preclude also expanding through the Tunney's redesign. Moe has committed to contacting NCC to advocate for action on access to piped water. JF is expecting our proposal and has funding available. There are two new JF staff: Camille (client relations), and Harveen (garden coordinator and funding coordinator), and Koda (a student). Moe indicated that JF should be able to provide approval and funding within two months after we submit our application.
  - b. Treasurer's report: No expenditures since October, financial situation has not changed. New monthly report and annual (2022) budget template will be ready for end of January.
  - c. Properties: Committee has not met. Proposal for Phase II build is mostly completed. Barbara shared links to the draft proposal, and to a document outlining several options for advancing a Phase II build – for discussion under appropriate agenda item.
  - d. Communications: Since our last meeting, Catherine resigned from the Board and the Communications Committee and provided an update on who would assume or continue the communications roles. Kita joined this meeting. Kita will be the liaison for the Board and may join future meetings to provide updates. Kita is preparing the next newsletter and invited content to be submitted by January 25th. Comms is putting forward a Grow for Parkdale initiative. *\*This will need to be presented to and approved by the Board.*
  - e. Fundraising: Bryn or Bridgit will now be the liaison with the Board. Awaiting a response from the proposal sent to the university; awaiting a need for further fundraising.
  - f. Events: Webinar by Susan and Tanya will happen on Saturday, Feb 12<sup>th</sup> in the afternoon on garden planning and seed starting. Matt will handle pre-registration. *\*It was suggested that Matt send out a direct email sharing info on the event to all members ten days before.* This may be in addition to communicating in the newsletter.

- g. Membership: Requested permission to share the visioning results with all participants. It was agreed that visioning results should be shared with the participants.
- h. Pollinator Garden: There is a meeting on Jan 19 to speak with Champlain Park pollinator garden leads. Committee members have begun collecting and sourcing seeds.  
*\*It was proposed and agreed by all present that all committee liaison people sending updates by email should also include upfront a couple of bullet points summarizing their reports, for the Secretary to copy/paste into the minutes.*

5. Other action item updates:

- a. Vision follow-up and review [Strategic Priorities](#) – Sara

Vision follow-up: Edits were made to the document, focused on the Strategic Priorities section. All Board members are invited to view the edits and final draft list of priorities. *\*Tanya will put the 2022 Strategic Priorities into a separate document, re-format as a work plan and share the link.* All board members will be invited to edit.

- b. [Standard Operating Procedures](#) – Tanya

The draft was circulated last week and review and editing are in process. It was unanimously agreed that *\*once all board members have reviewed, it should be shared with committee members for input.* In addition, *\*all board members are urged to read the document in full and provide their comments ASAP.*

- c. Engaging Ottawa Community Housing – Barbara

Should the membership committee set up a meeting with Ottawa community housing? The meeting will make a connection with OPH and gather information about (a) what can we do to attract more members, and (b) how can we best share information and enable registration. It was unanimously agreed that the membership committee should proceed to organize the meeting and invite board members to attend if they wish.

It was also noted that the current waiting list is missing information on who requires a sliding scale plot. It was agreed that before sending plot offers for 2022 *\*the membership committee will send a form to waiting list members to confirm their interest in a garden plot and indicate if the fee is a barrier for them.*

- d. Phase 2 build – Barbara

Barbara circulated a document describing the pros and cons of three different approaches regarding the Phase II build: to proceed immediately, proceed with delays, or not proceed. After reviewing the options, members present voted unanimously to proceed immediately, understanding that for now this means submitting the proposal to Just Food while continuing to research how to move forward with only a temporary agreement with the NCC.

Regarding making a gathering space, it was agreed that the properties committee should come up with ideas and propose some options to the Board. Tanya confirmed that there is at least \$7000 remaining from last year's fundraising to support this, as well as the pollinator garden.

6. New business:

- a. Keeping in touch with the Communications Committee – Sara and Kita

Update provided at the start of the meeting by Kita and noted above. No further information shared.

- b. Just Food Survey – Susan

Susan and Matt, as garden coordinators, received a survey from Kota and will complete it before the next meeting.

c. Preparation of the 2022 budget – Tanya

As noted above in the Treasurer's report. Draft budget will be available for next meeting.

d. Meeting schedule for the next 1-2 months – Tanya

It was agreed that we do not yet require weekly meetings, provided we can continue to get tasks done through shared documents in the Google Drive. We may need to shift to weekly meetings if we start a Phase II build, so we should save our energy.

The meeting adjourned at 8:52 pm.