

Goldenrod Community Garden

MINUTES

Board Meeting for 28 February 2022, 7:00pm

Agenda:

1. Roll call: Sara, Barbara, Tanya, Matt, Susan (Regrets: Kita, Carmela, Martin)
2.
 - a. Review and approval of February 17th minutes: Minutes approved with small edits.
 - b. December 21st minutes: agreed to put together minutes based on all Board members notes.
**Sara will take the lead to start the minutes.*
3. Adoption of the agenda: Agenda approved with change to add Grow for Parkdale
4. Reports from Committees – clarifications and questions arising from written reports shared:
 - a. Communications and volunteer coordination
 - i. Newsletter approval: numerous comments and edits made to draft. Need to send it back to Kita. Suggest to Kita that the newsletter draft be placed in the G-Drive in the Comms Committee folder where we can all edit it at the same time as the committee so no edits get missed. **Sara will follow up with Kita on the newsletter.*
 - ii. Website updates: FAQs were out of date, Sara and Barbara made numerous edits. **Sara forwards updates to Kita to make the updates on the site.*
 - b. President's report: Sara was in touch with a grade 6 teacher at St. George's School, whose students may be interested in donating proceeds from their sustainability project to our garden. Met with the Fundraising Cmte last Thursday to discuss the TD/ U of Ottawa grant; Bryn will gather further details before we commit to receiving the funds and taking the responsibility that goes with it. Sara also emailed JF to inquire about payment of the \$100 annual fee to the NCC for 2022, with no response yet. Marcel Belanger (on the CGN grant review committee from Brewer Park) indicated that their boxes (made of the same wood) started to need repair in 6-7 years (replacing rotten boards).
 - c. Treasurer's report: No expenditures to report. Balance remains at \$12,264.11. All approved to add Susan as a fourth signatory. **Tanya will initiate with the Bank.*
 - d. Properties: The Cmte is preparing a plan ready for response from Just Food. They discussed the idea of using chicken wire or similar at the base of the beds for phase 2 but determined that this would be difficult and potentially expensive to do, and may not be very effective. Properties is asking for guidance regarding the proposed notice board (open or restricted access, size, location etc.)
 - e. Fundraising:
 - i. TD Grant: Bryn looking into the questions re budget/financials (costing, reporting requirements, etc.) and will get back to us this week. Students can support water collection, possibly pollinator garden, and seating area/furniture. They need to wrap up by the end of June. Bryn will obtain more details. Susan

will assist with supervision of students. Bryn is now added to the Board google group with no email (just as Kita and Evan are). This means she can email the board, however, will not get emails.

- ii. St. George's School student fundraiser for the Garden. Sara has responded and is waiting for the teacher to reply.
 - f. Events: Events will be planned when we know more about the schedule for the spring. Susan will assist Matt with planning. First event will be the garden opening, Susan will support and link with Michele re indigenous engagement. Dates for soft opening and main opening event not yet decided, linked to registration and membership process. Matt has become aware of another (small) garden at the Bayview Yards that donates their produce, and has an orchard – we could plan some joint events. Tomato/potato events were noted in the newsletter but Events Com has not been informed – suggest to revise wording in the newsletter.
 - g. Membership: The Cmte is ramping up to get ready for registration in the next few weeks, with lots to do. They have prepared a draft detailed work plan.
 - h. Pollinator Garden: Budget is \$1100. Potential to ask people to grow plants for the PG, but will need to offer clear guidelines for which plants are acceptable. Allegra is planting some. **Susan will produce a write-up for the newsletter.* Location of the PG still not finalized, may need to wait until the Build is underway/completed.
 - i. Garden coordinators: see notes sent out.
5. Other action item updates:
- a. [Standard Operating Procedures](#) to Committees – Some edits confirmed, **Tanya will complete and reach out as needed for any remaining issues.*
 - b. Committee mandates: Events and Pollinator Garden committee mandates. **All Board Members to review the mandates (saved in each of the committee folders) and provide comments by next meeting.*
 - c. [Phase 2 build](#) - deferred, awaiting notice of funding. Query re needed for a formal vote on approving the Phase II build. Agreed to hold a vote by email to approve the Build once we have the approval from them and receive and review the agreement. **Tanya will prepare a brief document outlining the pros, cons and rationale for the Build.*
 - d. Plan [for 2022](#): Reviewed the work plan. **All Board Members flesh out timelines and add budget numbers and notes for their rows.*
 - e. [2022 budget](#): Voted to approve the plot fees as noted in the budget. **Board Members/committees to submit their numbers by 7th March.*
6. New business:
- a. Possible Ottawa Community Housing Partnership: deferred to next meeting
 - b. Dripline planting- Susan: deferred to next meeting. No detailed proposal yet
 - c. 2022 registration and plot fees: plot fees agreed as part of budget discussion (\$60 for old plots, \$50 for new plots, \$10 for sliding scale and non-gardening members. Membership Cmte will establish wording to let people know they can pay what they can afford on a full sliding scale. We will try to reserve 20% of plots for low-income gardens. Figure out how to manage the communications and possibly two waiting lists. Mentoring relationships: Could make a list of potential experienced gardeners available to all

gardeners. We can facilitate garden buddies through events in the spring, rather than try to match people through the registration process.

7. Adjournment. Next meeting 10th March at 7:00 pm.

Action items:

1. Sara will take the lead to start the minutes for the 21st December mtg. DONE
2. Sara will follow up with Kita on the newsletter comments and questions, and process for providing edits in future. DONE
3. Sara will forward updates to Kita to make the updates on the site. DONE
4. Tanya will initiate adding Susan as a signatory with the Bank. *Carry Forward*
5. Susan will produce a write-up for the newsletter on which plants are acceptable for the pollinator garden, for those interested in growing seeds. *Carry Forward*
6. Tanya will complete the SOPs and reach out as needed for any remaining issues. DONE
7. All Board Members to review the mandates (saved in each of the committee folders) and provide comments by next meeting. *Carry Forward*
8. Tanya will prepare a brief document outlining the pros, cons and rationale for the Build, to support the email vote. DONE
9. All Board Members flesh out timelines in the work plan and add budget numbers and notes for their rows. *Carry Forward*
10. Board Members/committees to submit their budget numbers by 7th March. DONE