

Goldenrod Community Garden

MINUTES

Board Meeting for 6 June 2022

Notes:

1. Roll call: Sara, Barbara, Susan, Matt, Tanya
2. Review and approval of previous minutes: approved with no changes
3. Adoption of the agenda: adopted with two additions – procurement of straw for the garden; procurement of mulch from Trail Road.
4. Action items from May 25th meeting:

Action	Assigned	Status
1. Membership committee (Barbara) to draft guidelines for enabling key volunteers to be guaranteed access to a plot	07-Apr-22	Awaiting membership committee meeting
2. Susan to follow up with U Ottawa to find out how likely we are to get students and whether funding will be impacted if no students sign up.	25-May-22	DONE – post-meeting
3. Barbara to create sign up sheet for volunteers for Thursday social events / shed opening.	25-May-22	DONE - 4 Jun - invitations sent to volunteers to sign up.
4. Matt to ask comms committee about whether they could produce bi-weekly newsletters.	25-May-22	DONE - post-meeting
5. Susan or Matt to provide a date so Sara can to reach out to Michele to reschedule indigenous opening ceremony	25-May-22	Rescheduled until we have a date for phase II opening
6. Sara to communicate proposed location for sensor for butterfly project to researcher	25-May-22	DONE May 25th (after the meeting)
7. Susan to clean up committee mandates ready for review with committees.	25-May-22	DONE
8. Sara to follow up with Ottawa Horticultural Society about possible donation	25-May-22	DONE – Susan drafting proposal

9. Tanya to talk to Bryn about process for ensuring that major donors get a personalised thank you.	25-May-22	Done
10. Tanya to write up a policy for use of personal vehicles for garden activities.	25-May-22	DONE – see revised SOP and revised GCG financial form in the Drive
11. Matt to send out invitation for next meeting	25-May-22	DONE

5. Reports from Committees – clarifications and questions arising from written reports shared:

a. President's report:

Canada Lands consultation for Tunney's: Sara participated in the last CLC consultation. In a breakout session Sara raised the points that: community garden space should be considered in their allocated green space, and rather than sporadic trees (as depicted in the architectural images), small ecosystems should be considered rather than (or in addition to) lawn (these were not reflected in the initial values).

Sustainable Water supply: Bryn has reached out to Jeff Leiper to try and find a contact at the City whom with we can discuss using the fire hydrants to fill our tanks.

Butterfly researcher: Susan Gordan has a research assistant. Both have agreed to the garden documents. Susan will be happy to write up something for the newsletter if we wish.

OHS: Spoke to Rebecca Last at OHS. They would like to present our proposal for funding the PG (#2) at their meeting on June 13th. Funding could be available in September. Sara sent them the original PG proposal for information. OHS members have many mature PG plants and may be able to divide and provide for us, if we give them a list of plants. OHS can also likely provide labour to help build the PG.

Community Composting: I have one volunteer to work with on the composting proposal. JF is interested and would like to hear what we learn to share with other community gardens.

COVID sign at the garden: JF has confirmed we can take down the "closed to the public sign". The guidelines are being left up for now (until there is interest in taking it down)

- b. Properties: There remains some concern about access for the slinger. The Build team will monitor the weather before arranging the next delivery.
- c. Fundraising: no questions.
- d. Member Engagement: The next event to be planned when phase II beds are ready, in June. There is intention to request Michelle to do the indigenous opening at that time, but the date is not yet set. Social evenings will start on June 9. Barbara is looking for volunteers. Some blocks still need painting with plot numbers, so people can bring paintbrushes and finish them off.
- e. Pollinator garden: The garden is all planted and looking good.
- f. Communications: The cut-off date for the mid-month updates is not established, but could be flexible depending on when an announcement needs to go out or when time-sensitive content is ready.

- g. Membership: No questions
 - h. Garden coordinators: neither Matt nor Susan receive the garden coordinator network emails. **Susan** will email Harveen and Camille and ask to be put on the list.
 - i. Treasurer's report: No update at this time.
6. Agenda items:
- a. Composting: Event with Tom Marcantonio postponed until Wednesday July 6th at 6-7:30. **Matt** to request Kita to put in the bulletin and in the July 4th newsletter.
 - b. Compost task force: JF has agreed to allow GCG to accept household compost from gardeners. Harveen has asked us to track how many people take advantage of this, however we believe it will not be possible to track it reliably.
 - c. Bulletin board: Discussion on the design of the board are still ongoing. Decision is made to leave it open for all to post, and a design proposal is forthcoming. It should be durable, and able to hold printed notices, perhaps a mix of whiteboard and cork. Should be able to be moved into the shed for winter storage.
 - d. OHS proposal for pollinator garden: **Susan** will work on the proposal, due the 13th. They just need to update and separate out the parts that will need funding. It was noted that while stones are included in the budget as edging for the garden, it would be good to find logs as for the first garden.
7. New business:
- a. The Tunney's pasture redevelopment group has invited applications for community representatives. We should encourage and make people aware. They want people who represent multiple groups. **Matt** will put in the newsletter
 - b. Row cover: It seems that there is little demand for row cover, but not clear why. **Susan** will write something up for the newsletter.
 - c. Tunney's pasture communications: The draft write up from Tara was not accurate, and Sara provided comments to correct the draft. All agreed that we should not advertise the Thursday evenings for non-members.
 - d. Mulch for second pollinator garden: We can obtain free mulch from the Trail Road facility. We need to apply, and will be allocated an amount based on how many plots we have. **Susan** will get as much as she can carry with her trailer.
 - e. Straw: How much – about 25 small bales will be enough. **Tanya** will forward info from last year's supplier to Sara and Barbara to get a quote and arrange an order
 - f. Garden guests: The group discussed the need for non-members who are working in the garden on the request of a member (for example to tend a plot while the member is away) to sign off on a garden membership/waiver form (to show they understand the rules on the use of the site). **Matt** will put this information and link to the form in the newsletter and post the form on the website (in a new "For Members" tab).
8. Next meeting set for Monday June 20th at 7 pm on google meet.
9. The meeting adjourned at 9 pm.

Action items (New from 6 June meeting)	Assigned	Status
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1. Susan will email Harveen and Camille and ask to be put on the email list of garden coordinators	6 June	
2. Matt to request Kita to put information about the composting event on July 6 th in the bulletin and in the July 4 th newsletter.	6 June	
3. Susan will work on the proposal to OHS for funding for second pollinator garden site	6 June	Draft provided to Board and PG Cttee on June 12
4. Matt will put information about the Tunney's Pasture request for community representatives to join the advisory group in the newsletter	6 June	
5. Susan will write something up on row cover for the newsletter.	6 June	Done
6. Susan will take steps to obtain mulch from the Trail Road site, using her trailer.	6 June	Harveen has advised that only commercial trailers can be used.
7. Tanya will forward info from last year's supplier to Sara and Barbara to get a quote and arrange an order	6 June	done
8. Matt will put information about garden guests in to the newsletter with a link to the form, and post the form on the website (in a new "For Members" tab).	6 June	